

## **Kitchen Assistant/Housekeeper**

### **Key Objectives.**

- To work independently, showing initiative
- Maintaining high standards of hygiene and cleanliness in the kitchen, and other areas of the nursery.

### **Main Duties.**

- Prepare tea for all the children in the nursery
- Wash and dry all tea utensils etc
- Be responsible for end of day Health and Safety Checks in the kitchen
- Cleaning kitchen areas
- Undertaking laundry duties
- Keeping the nursery clean and tidy

### **Personnel**

- Be a reliable member of a team, working co-operatively and with flexibility
- Develop positive relationships with other staff working within the nursery.

### **Health and Safety**

- Undertake a shared responsibility for Health and Safety throughout the nursery environment
- Be familiar with all emergency and security procedures, eg Fire Drills.